Greenup County ATC 2016-2018

School Improvement Plan Final

Greenup County Area Technology Center

Kentucky Tech

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Overview

Plan Name

Greenup County ATC 2016-2018 School Improvement Plan Final

Plan Description

Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	Increase the percentage of seniors who achieve preparatory status from 62.9% to 70% as reported in TEDS.	Objectives: 1 Strategies: 2 Activities: 6	Organizational	$1050
2	Increase the number of twelfth grade preparatory students that graduate as college or career ready from 75.8% to 81.8% by 5/30/2018 as reported on the KDE School Report Card.	Objectives: 1 Strategies: 2 Activities: 4	Organizational	$150
3	Increase secondary placement from 65.12 to 90% by May 2018, as reporeted by TEDS.	Objectives: 1 Strategies: 1 Activities: 2	Organizational	$0

Goal 1: Increase the percentage of seniors who achieve preparatory status from 62.9% to 70% as reported in TEDS.

Measurable Objective 1:

collaborate to increase the percentage of non-duplicated preparatory seniors from 62.9 to 70% by 05/30/2018 as measured by TEDS.

Strategy 1:

Educate - ATC Principal and Teachers will work together to better educate parents and students, beginning at an early age about the Program of Studies and Career Pathways for each program offered at the ATC.

Category: Career Readiness Pathways

Activity - Work with Couselors	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
ATC principal and teachers will work with the Middle Schools' counselors and Administration to set up information booths and talk to 8th Grade parents at parent nights and/or during transition activities to better inform both parents and students before entering the high school.	Academic Support Program	11/01/2016	05/30/2018	$200	Other	Principal and teachers

Activity - Parent Night	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Invite all Freshmen parents from the feeder school to the ATC during parent night to visit the ATC and inform them about the different career pathways we offer , the classes required to finish, and the importance of getting on a career pathway early.	Parent Involvement, Academic Support Program	09/15/2016	09/28/2018	$0	Other	ATC Principals and Teachers

Activity - Eighth Grade Informational	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers along with current ATC students, will visit both Middle Schools and talk to all eighth graders about the programs available. Staff willl also discuss with them career pathways and the advantages of following a career pathway early in their high school career. The eighth grade students will also have the opportunity to visit all the ATC programs	Career Preparation/Orientation	02/01/2017	05/30/2018	$500	Other	ATC Principal, Teachers, and ATC Students

Strategy 2:

Moving Forward - The teachers and principal will work closely with students to make sure they are clear on the pathway for their program. Students will be encouraged to continue to the next logical course in the sequence and will implemented through a couple of activities.

Category: Career Readiness Pathways

Activity - One on One	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will work with students in grades 9-11, one to one at various times throughout the year on advising through their high school career. Teachers will make sure students are aware of what course they should take next to stay on track. Teachers will also advise students of the advantages of staying in a pathway. Teachers will record their meetings with each student in a spreadsheet and share information with principal monthly.	Career Preparation/Orientation	10/03/2016	04/27/2018	$0	No Funding Required	Teachers and Principal

Activity - Make it Visual	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Large visual posters will be made demonstrating the courses necessary to complete a program's pathway. The visuals will have classes and the suggested sequence, suggested post-secondary program, and possible career opportunities. Visuals will be posted in each classroom, in the hallway and in the high school around the counselor's offices prior to scheduling.	Career Preparation/Orientation	01/09/2017	05/25/2018	$250	General Fund	Principal and Teachers

Activity - Scheduling Help	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Principal will work with counselors to include in students scheduling packets, a list of the CTE Career Pathways and suggested course sequence to complete pathway.	Career Preparation/Orientation, Other	04/03/2017	04/02/2018	$100	General Fund	Principal and High School Counselors

Goal 2: Increase the number of twelfth grade preparatory students that graduate as college or career ready from 75.8% to 81.8% by 5/30/2018 as reported on the KDE School Report Card.

Measurable Objective 1:

collaborate to increase the percentage of College and/or Career Ready Students from 75.8 to 81.8 by 05/25/2018 as measured by the school report card.

Strategy 1:

Using the Data - Using data, the teachers and principal will help to motivate students to obtain their CCR goals. Teachers will receive necessary tools and information they need to stay current with student success.

Category: Continuous Improvement

Activity - Data Sharing	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

	Academic Support Program	09/15/2016	05/30/2018	$0	General Fund	Principals and Teachers
Teachers will be given a spreadsheet with all of their students listed, grouped by preparatory status and grade. the Principal will share test results related to CCR achievement so that the teachers can help and encourage students as they work toward their goals. Data will be shared biweekly so teachers can update their records.						

Activity - KOSSA Analysis	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Principal will give each teacher KOSSA reports from the previous year indicating how students' scored for all tested standards. Teachers will also be given whole group analysis to help identify where problems exist. They will be asked to fill out an analysis worksheet listing the 5 lowest standards and 5 highest. Teachers will be able to better identify problem areas to focus on for the school year.	Academic Support Program	10/03/2016	01/31/2018	$0	General Fund	Principal and Teachers

Strategy 2:

WorkKeys Prep - Cambridge's Victory for WorkKeys and USA Test Prep will be used to help improve students' Workkeys scores primarily in Locating Information and Math. Cambridge gives specific feedback for test taking strategies and provides a pre test to identify weak areas. USA Test Prep will be an online program students can access for further practice and training in identified weak areas.

Category: Continuous Improvement

Activity - Teacher Training	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will be trained in how to use the USA Test Prep with students to help improve their WorkKeys scores by the high school consultant which is experienced in working with this program.	Academic Support Program	10/11/2016	02/27/2017	$0	General Fund	District Consultant, Principal, and Teachers

Activity - Cambridge Training	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Teachers will be trained how to effectively use the Cambridge Victory for WorkKeys and will be given a teacher workbook.	Academic Support Program	10/17/2016	02/27/2017	$150	District Funding	Principal and Teachers

Goal 3: Increase secondary placement from 65.12 to 90% by May 2018, as reported by TEDS.

Measurable Objective 1:

collaborate to increase the secondary placement of preparatory students that completed a program from 65.12% to 90% by 05/30/2018 as measured by TEDS.

Strategy 1:

Follow UP - Principal, teachers, and secretary will work together to obtain accurate records on follow-up data of students that have graduated, completing a CTE program.

Category: Continuous Improvement

Activity - Training	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Principal will have several detailed trainings for teachers on the importance of follow-up data. The 5S1 Placement Report will be given to all teachers, outlining each program's placement data. Teachers will be given a information regarding the importance of follow-up data and how that translates to Perkins reports. Through these meetings we will develop ways to better stay in touch with our students once they have graduated. The principal will share tips on establishing a working relationship with students.	Academic Support Program	11/01/2016	05/30/2018	$0	General Fund	Principal and Teachers

Activity - Follow UP Training	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
The Principal will work with the school secretary to identify problem areas in getting follow-up data in TEDS. The principal will help secretary to correctly enter follow-up data and review before year closes.	Professional Learning	10/03/2016	05/30/2018	$0	General Fund	Principal and Secretary

Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
One on One	Teachers will work with students in grades 9-11, one to one at various times throughout the year on advising through their high school career. Teachers will make sure students are aware of what course they should take next to stay on track. Teachers will also advise students of the advantages of staying in a pathway. Teachers will record their meetings with each student in a spreadsheet and share information with principal monthly.	Career Preparation/Orientation	10/03/2016	04/27/2018	$0	Teachers and Principal
				Total	$0	

District Funding

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Cambridge Training	Teachers will be trained how to effectively use the Cambridge Victory for WorkKeys and will be given a teacher workbook.	Academic Support Program	10/17/2016	02/27/2017	$150	Principal and Teachers
				Total	$150	

General Fund

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Follow UP Training	The Principal will work with the school secretary to identify problem areas in getting follow-up data in TEDS. The principal will help secretary to correctly enter follow-up data and review before year closes.	Professional Learning	10/03/2016	05/30/2018	$0	Principal and Secretary
Make it Visual	Large visual posters will be made demonstrating the courses necessary to complete a program's pathway. The visuals will have classes and the suggested sequence, suggested post-secondary program, and possible career opportunities. Visuals will be posted in each classroom, in the hallway and in the high school around the counselor's offices prior to scheduling.	Career Preparation/Orientation	01/09/2017	05/25/2018	$250	Principal and Teachers

Scheduling Help	Principal will work with counselors to include in students scheduling packets, a list of the CTE Career Pathways and suggested course sequence to complete pathway.	Career Preparation/Orientation, Other	04/03/2017	04/02/2018	$100	Principal and High School Counselors
Data Sharing	Teachers will be given a spreadsheet with all of their students listed, grouped by preparatory status and grade. the Principal will share test results related to CCR achievement so that the teachers can help and encourage students as they work toward their goals. Data will be shared biweekly so teachers can update their records.	Academic Support Program	09/15/2016	05/30/2018	$0	Principals and Teachers
Training	Principal will have several detailed trainings for teachers on the importance of follow-up data. The 5S1 Placement Report will be given to all teachers, outlining each program's placement data. Teachers will be given a information regarding the importance of follow-up data and how that translates to Perkins reports. Through these meetings we will develop ways to better stay in touch with our students once they have graduated. The principal will share tips on establishing a working relationship with students.	Academic Support Program	11/01/2016	05/30/2018	$0	Principal and Teachers
Teacher Training	Teachers will be trained in how to use the USA Test Prep with students to help improve their WorkKeys scores by the high school consultant which is experienced in working with this program.	Academic Support Program	10/11/2016	02/27/2017	$0	District Consultant, Principal, and Teachers
KOSSA Analysis	Principal will give each teacher KOSSA reports from the previous year indicating how students' scored for all tested standards. Teachers will also be given whole group analysis to help identify where problems exist. They will be asked to fill out an analysis worksheet listing the 5 lowest standards and 5 highest. Teachers will be able to better identify problem areas to focus on for the school year.	Academic Support Program	10/03/2016	01/31/2018	$0	Principal and Teachers
				Total	$350	

Other

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Eighth Grade Informational	Teachers along with current ATC students, will visit both Middle Schools and talk to all eighth graders about the programs available. Staff willl also discuss with them career pathways and the advantages of following a career pathway early in their high school career. The eighth grade students will also have the opportunity to visit all the ATC programs	Career Preparation/Orientation	02/01/2017	05/30/2018	$500	ATC Principal, Teachers, and ATC Students
Parent Night	Invite all Freshmen parents from the feeder school to the ATC during parent night to visit the ATC and inform them about the different career pathways we offer , the classes required to finish, and the importance of getting on a career pathway early.	Parent Involvement, Academic Support Program	09/15/2016	09/28/2018	$0	ATC Principals and Teachers

Work with Couselors	ATC principal and teachers will work with the Middle Schools' counselors and Administration to set up information booths and talk to 8th Grade parents at parent nights and/or during transition activities to better inform both parents and students before entering the high school.	Academic Support Program	11/01/2016	05/30/2018	$200	Principal and teachers
				Total	$700	